

Dated.....

SELF-APPLICATION

To

The Principal
Name of the School.....
Place.....

Subject: Application for Service

Sir/Madam,

I,.....S/o, D/o, W/oand
resident of

..... here by wish to apply for the post of
..... in your esteemed school. If I am given a chance to serve the institution, I
shall try my best to be faithful to all its rules and regulations and shall contribute to the further growth
and prestige of this institution with all my learning and talents and skills. I am herewith presenting
the following documents as credentials to prove my rightful claim to my qualifications demanded
for the job.

Name of Documents presented: (Attested duplicates will be maintained in the office)

1.
2.
3.
4.
5.
6.
7.
8.
9.
10.

Signature of the Applicant

Postal Address

Contact Numbers,.....

e-mail id.....

For the Office use only

Date of receiving the application.....

Principal's Remark: Personally checked and verified the above documents.

Signature of the Principal

Date.....

Remark of the clerk: The above documents are filed in the office:.....

Signature of the Clerk

Date.....